

Message

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**From:** Suchomel, Bruce [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=5D10AB19633E41ACAFF3030CB7BC68A5-SUCHOMEL, BRUCE]  
**Sent:** 7/6/2017 12:41:04 PM  
**To:** Parrotta, Nancy [Parrotta.Nancy@epa.gov]; Bayer, MaryRose [Bayer.MaryRose@epa.gov]  
**Subject:** RE: WA: Organizing Dewey-Burdock's Public Comments  
**Attachments:** CPOD WA Review Checklist\_signed.pdf

Ooops, sorry about that. I signed and attached the corrected form.

Bruce

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**From:** Parrotta, Nancy  
**Sent:** Thursday, July 06, 2017 4:50 AM  
**To:** Suchomel, Bruce <Suchomel.Bruce@epa.gov>; Bayer, MaryRose <Bayer.MaryRose@epa.gov>  
**Subject:** FW: WA: Organizing Dewey-Burdock's Public Comments

Hi Bruce: re: the signature, just saw that you signed in my place for the CLCOR as opposed to the WACOR, could you please sign in the WACOR place and not the CLCOR place? I need to sign in the CLCOR place. Thanks...

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**From:** Parrotta, Nancy  
**Sent:** Thursday, July 06, 2017 6:48 AM  
**To:** Suchomel, Bruce <Suchomel.Bruce@epa.gov>  
**Cc:** Bayer, MaryRose <Bayer.MaryRose@epa.gov>  
**Subject:** RE: WA: Organizing Dewey-Burdock's Public Comments

Hi Bruce: for some reason the signature is still not showing up on your cpod checklist. If you are signing electronically, are you saving the document? Thanks...

CPOD WA Review Checklist, signed.pdf - Adobe Acrobat Pro DC

File Edit View Window Help

Home Tools CPOD WA Review C...

Stripped and all attachments are valid, but not designed to display after the last signature. Please fill out the following form.

7. Does the WA contemplate development or maintenance of software, purchase of IT or IT support services as defined in the Office of the Chief Financial Officer (OCFO) Policy 05-01? ☐ Yes ☒ No If yes, attach FITARA approval.  
Are the deliverables or format of deliverables 508 compliant? ☒ Yes ☐ No <http://intramet.epa.gov/ommintra/CPOD/samples.html>

8. Has the Program recommended subcontracting/consulting services to meet WA requirements? ☐ Yes ☒ No  
If necessary, you may recommend sources; however, it is IMPERATIVE you realize YOU CANNOT DIRECT the contractor to use a particular source

9. Does this WA include any actual or potential conflict of interest? ☐ Yes ☒ No

10. The proposed WA is free of both personal services<sup>2</sup> and inherently governmental functions<sup>3</sup>? ☒ Yes ☐ No

11. Does the WA contemplate advisory and assistance services? ☐ Yes ☒ No

12. Does the WA require the contractor to purchase or lease accountable property? ☐ Yes ☒ No

13. Does the PWS contemplate/require the use of Technical Direction? ☒ Yes ☐ No

14. Is a Performance Evaluation for CPARS required? ☒ Yes ☐ No An evaluation is required if this is a follow-on WA. Contact your Contract Level Contracting Officer's Representative (CL-COR) for the CPARS form if needed.  
**The contractor has not been instructed by anyone in my organization to begin work on this WA.**

\_\_\_\_\_  
Work Assignment Contracting Officer's Representative (WACOR) Signature (date)

1. Does this WA require the exercising of quantity options? ☐ Yes ☒ No If yes, please complete the Justification for the Exercise of Quantity Option form found at: <http://intramet.epa.gov/ommintra/CPOD/samples.html>

2. Is EPA form 1900-65B, nomination of WACOR (and Alternate if applicable) completed and signed? ☒ Yes ☐ No

**From:** Suchomel, Bruce  
**Sent:** Wednesday, July 05, 2017 3:31 PM  
**To:** Parrotta, Nancy <[Parrotta.Nancy@epa.gov](mailto:Parrotta.Nancy@epa.gov)>  
**Cc:** Bayer, MaryRose <[Bayer.MaryRose@epa.gov](mailto:Bayer.MaryRose@epa.gov)>  
**Subject:** RE: WA: Organizing Dewey-Burdock's Public Comments

Sure – here it is.  
 And I'll soon send you the updated PWS that will include “deliverables must be 508-compliant” language.

Bruce

**From:** Parrotta, Nancy  
**Sent:** Wednesday, July 05, 2017 12:52 PM  
**To:** Suchomel, Bruce <[Suchomel.Bruce@epa.gov](mailto:Suchomel.Bruce@epa.gov)>  
**Cc:** Bayer, MaryRose <[Bayer.MaryRose@epa.gov](mailto:Bayer.MaryRose@epa.gov)>  
**Subject:** RE: WA: Organizing Dewey-Burdock's Public Comments

Hi Bruce: could you please sign your CPOD checklist? It is missing the signature... Thanks...

**From:** Suchomel, Bruce  
**Sent:** Friday, June 16, 2017 6:48 PM  
**To:** Parrotta, Nancy <[Parrotta.Nancy@epa.gov](mailto:Parrotta.Nancy@epa.gov)>  
**Cc:** Bayer, MaryRose <[Bayer.MaryRose@epa.gov](mailto:Bayer.MaryRose@epa.gov)>  
**Subject:** WA: Organizing Dewey-Burdock's Public Comments

Hello Nancy,

I've put together drafts of documents that will soon become our procurement package. Molly has provided initial comments (thanks Molly!), particularly on the PWS, and we rewrote it with those comments in mind.

I'm hoping that you can find some time to provide any comments which may assist us in our efforts. I am out conducting UIC inspections next week (June 19-23), so there is no rush. If you are able to provide comments by the end of the week, I will address them and work on moving this package forward the following week.

I also sent the QA forms (not included here) to our Regional QA team for their review.

I attached the following:  
PWS for our Work Assignment  
CBI Review  
Immediate Start Memo  
IGCE  
COR Appt Memo (signed)  
CPOD WA Review Checklist

If you have some time I would like to know your thoughts and whether you have any comments, plus next steps.  
Thanks!

Bruce Suchomel  
Environmental Engineer/COR, UIC Program  
USEPA Region 8 (8WP-SUI)  
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